



# 2016 Annual General Meeting

## 1pm Band Hall 2<sup>nd</sup> April 2017

Quorum Present (\_\_\_\_ members Yes / No)

***N.B.** If a quorum of financial members of the Association is not present within 15 minutes of the advertised start time of the Annual General Meeting will commence with the members present providing there is a minimum of 7 current financial members.*

### Agenda

1. Meeting Opened (time \_\_\_\_ : \_\_\_\_ pm)
2. Call to Order
3. Welcome by President – Scott Halls
4. Apologies
5. Declarations of Interest
6. Minutes of Precious AGM meeting - Secretary
7. Business Arising from last year's AGM Minutes
8. Reports:
  - a. President – Scott Halls
  - b. Treasurer – Trevor Carroll & PMW Auditors
  - c. Shed Coordinator – Chris Kittler
  - d. Wardrobe Coordinator – Angela Mason
  - e. Publicity / Newsletter – Katrina Kittler
9. Election of Office Bearers 2015
  - a. **Clause 17:** *Should a committee member be absent from 3 or more consecutive monthly meetings without approval they will automatically forfeit their position on the OTC committee of Management, if 6 meetings are missed within a 12 month period on the OTC Committee of Management they will not be eligible for re-election the following year.*
  - b. **Note:** *Members must be full financial members of the association for a minimum of at least previous year to be eligible to stand on OTC committee of Management. Only existing committee members are eligible to take on an executive position unless no existing member stands then any eligible member is free to stand and be elected.*
10. Election of Officers (Clause 9 of OTC Constitution)
  - a. President: \_\_\_\_\_
  - b. Vice President: \_\_\_\_\_
  - c. Secretary: \_\_\_\_\_
  - d. Treasurer: \_\_\_\_\_
  - e. Assist Secretary: \_\_\_\_\_
  - f. Publicity Officer: \_\_\_\_\_

### General Committee

- b. **Clause 25:** *In electing a committee for the ensuring 12 months, no more than half the total committee members shall be new members. A new member is defined as a committee member who has never served before, or is returning from a break of more than one (1) year. If, at the conclusion of the election, the incumbent committee comprises of less than eight (8) members, additional new members may be elected from the current financial members present to bring the committee membership to a maximum of ten (10). The purpose of this clause is to ensure continuity.*
11. Election of Auditors - (Clause 24, g, 8) *The Auditor must not be a member of the Association*
12. Election of Public Officer (Does not have to be a committee member)
13. General Business



PO Box 904 Orange, NSW 2800  
info@www.orangetheatreco.com.au  
www.orangetheatreco.com.au

- a. Setting of membership fees for 20175
  - i. Recommendation by outgoing committee
    - Adult \$60 (up by \$5.00)
    - Family \$80 (up by \$5.00)
    - Student \$35 (remain as 2016)
    - Backstage / Orchestra \$5 (non voting)
14. **Issuing of Keys** to incoming Committee of Management
15. **Meeting Closed**

**Please join us for refreshments after AGM.**